

Garswood School Accessibility Plan 2010-20 (Reviewed in Aug 2016 – Green text indicates completion; dates for completion adjusted)

Improving the Physical Access at Garswood School

An Access Audit was carried out by Dave Heskett (St Helens LA) in February 2010 and a number of recommendations made:

Year	Access Report Ref.	Item	Recommendation	Timescale	Cost Estimated £	Management in interim
PRIORITY 2 WORKS						
14/15	F2.01	WC – accessible general use for staff and pupils	Provide accessible WC facility	By Sept 2014	£10000	Use of current allocated disabled toilet
14/15	G3.02	Fire alarm – supplement audio system with visual indicator	Visual alarm system installed	By Sept 2014	£500	All teaching staff to alert all to fire alarm bell and ensure anyone on site who is hearing impaired is escorted from the building
14/15	A3.10	Approach adequately illuminated	Additional lighting	By September 2014	£2000	Support/torch given to anyone requiring support
14/15	A4.10	Visitors car park – directional signage	Im high column to ensure bay can be identified in snow/leaf coverage	By September 2014	£200	Sweep bay and keep clear from obstruction
14/15	A4.12	Staff Car park – adequate illumination	Additional lighting	By September 2014	£2000	Support/torch given to anyone requiring support
14/15	A4.12	Visitors car park – adequate illumination	Provide additional lighting	By September 2014	£2000	Support/torch given to anyone requiring support
14/15	A6.06	Reception large steps – Handrails	Handrails fitted	By September 2014	£2000	Supervise steps when in use and ensure support given where needed
	A6.08	Provision of visual/tactile information	Supplement with tactile and visual information		£1500	
15/16	B1.03	Main entrance – Suitable clear opening width of door	1000mm clear open width to a single leaf	By April 2015	£1500	Open double doors when required
15/16	B1.09	Main entrance – Door entry system – accessible height with visual/tactile indicators	Upgrade and relocate door entry system	By April 2015	£1000	Office staff to be alert to stakeholders as they approach Front of school and support if required.
15/16	B1.10	Main entrance – Level area outside door flush threshold	Raise external surface	By April 2015	£300	Office staff to be alert to stakeholders as they approach Front of school and support if required.
15/16	E7.16	Hall – additional communication aids to assist hearing impaired users	Provide hearing induction loop	By Sept 2016	£3500	Ensure translator is utilised for performances/assemblies and/or hearing aid device.

15/16	A3.02	Pedestrian approach - Level approach/suitable cross fall	External ramp	By September 2016		Staff to be alert to anyone requiring support and offer assistance
15/16	A4.04	Visitors parking – adequate markings	Remark bay	By September 2016	£500	Bay remains visible at present until re-mark
16/17	A4.14	Visitor car park – monitored for abuse	Continually monitor bay for misuse	By Sept 16		Memo to all staff and office staff to observe and report misuse. HT to challenge
16/17	F2.10	WC – staff areas – emergency alarm/pull cord	Provide emergency alarm	By Sept 2016	£300	Staff to be aware and supportive when required to ensure any emergency is identified
16/17	F2.02	Accessible WC in staff area – door adequate width and open outwards	Increase door with and change door opening	By September 2017	£1500	Support given by staff if needed
16/17	F2.03	Accessible WC in staff area – signage	Provide suitable signage	By September 2017	£20	Support given by staff if needed
16/17	F2.05	Accessible WC in staff area – Fittings in accordance with part m	Refurbish toilet to best standard	By September 2017	£2000	Support given by staff if needed
16/17	F2.06	Accessible WC in staff area – reachable light switch and door furniture	Pull switch	By Sept 2017	£100	Support given by staff if needed
16/17	F2.12	Accessible WC in staff area – Taps	Upgrade fittings	By Sept 2017	n/k	Support given by staff if needed
16/17	F2.12	Accessible WC in staff area – colour contrast adjacent surfaces	Provide contrast	By Sept 2017	n/k	Support given by staff if needed
PRIORITY 3 WORKS						
16/17	A1.03	Building clearly identifiable from approach	Signs on approach roads – through highways agency Revisit this	To be reviewed in accordance with Council policy	H.Agency quote £300	Contacted highways to resolve and due to limitations on signage who have stated this is not an option to us.
16/17	E3.05	General teaching area – Communication aid for hearing impaired pupils	Induction loop if required by pupil	By September 2017	£1500	Hearing aid devices provided when required (ie TL)
16/17	B1.10	Entrance onto junior corridor from the back of the school – Level area outside door/level threshold	Raise external surface to provide level access	By September 2016	£500	Support to be given to anyone who requires support to access the route or alternative route sourced
16/17	A1.10	Outside entrance - Provision of tactile paving to dropped kerb	Tactile paving to kerb	n/k	£1000	Staff to be alert to anyone requiring support and offer

						assistance
17/18	B3.17	Provision of accessible telephone/text phone	Accessible public telephone fitted with supplementary aids	By Sept 2016		Office staff to support stakeholders in using office telephone
17/18	A5.02 A5.06 A5.07 A5.08	Rear entrance onto junior corridor gradient Kerb upstand to ramp handrails Handrails to be suitable finish/colour/contrast	Reduce gradient Provide upstand to ramp Provide handrails Ensure new handrails are contrasting with ramp and not cold to touch	By September 2017	£3000 completed	Staff to be alert to anyone requiring support and offer assistance
17/18	A6.02 A.6.03 A6.06 A6.08	Reception small steps – width Suitable risers Handrails fitted Provision of tactile information	Increase width Ensure consistent rise and going of steps Supplement steps with handrail Supplement steps with tactile surface	By September 2017	£2500	Limit use and supervise steps when in use and ensure support given where needed
17/18	A5.02 A5.06 A5.07 A5.08 A5.11	External ramp – Year 4 or 5 classroom – Gradient Kerbed up stand Handrails – number Handrails - finish Ramp illumination	Provide alternative level or ramped access Up stand for new ramp Provide handrail Ensure new handrails are contrasting with ramp and not cold to touch Provide additional lighting	By September 2018	£10000	Supervise ramps when in use and ensure support given where needed

	A5.13	Alternative stepped access	Form new steps		£5000	
17/18	E7.01	Hall – clear opening width	Widen double door opening	By Sept 2016	£1500	Access provided by opening the double doors when required
17/18	B1.11	Main entrance – weather protection	Canopy	By Sept 18	£500	Office staff to be alert to stakeholders as they approach Front of school and open door promptly
17/18	B3.07	Office counter – both sides for seated and standing	Dual height counter accessible for standing and wheelchair users	By Sept 18	£2500	Office staff to be alert to stakeholders an meet with people in the entrance hall if required.
17/18	B3.19	Suitable waiting seating for all users	Chairs with and without arm rests	By Sept 18	n/k	Chairs to be brought from staff room if required
17/18	B3.20	Suitable waiting area for all users	Space for wheelchair waiting area	By Sept 18	n/k	Space to be cleared if required by moving one of the seats into the ppa area
17/18	E3.01	General teaching area – clear opening width	Widen door opening	By Sept 18	£1000	Use alternative routes when access is required and move teaching spaces accordingly
17/18	G1.02	Elevation A fire exits – travel route free from obstruction	Keep clear escape routes	Actioned (maintain)	b/k	Cleared all small moveable items to ensure clear route
17/18	G1.13	Elevation A fire exits – level threshold	Remove step	By Sept 18	£500 per door	Support given by staff if needed
17/18	G1.02	Elevation C fire exits – travel route free from obstruction	Keep clear escape routes	Actioned (maintain)	n/a	Cleared all small moveable items to ensure clear route
17/18	G1.13	Elevation C fire exits – level threshold	Remove step	By Sept 18	£500 per door	Support given by staff if needed
17/18	G1.02	Elevation D fire exits – travel route free from obstruction	Keep clear escape routes	Actioned (maintain)	n/a	Cleared all small moveable items to ensure clear route
17/18	G1.13	Elevation D fire exits – level threshold	Remove step	By Sept 18	£500 per door	Support given by staff if needed
17/18	H1.06	Signage – tactile information provided with signs (Braille/embossed)	Sign guidance followed	By Sept 18	£1000	Staff to guide chn from p/ground when necessary
17/18	B1.01	Entrance onto junior corridor from the back of the school – distinguishable entrance	signage	By Sept 18	£300	Staff to guide children in from playground when necessary
17/18	B1.03	Entrance onto junior corridor from the	Increase open width	By Sept 18	£1500	Support given by staff if

		back of the school – clear opening width				needed by opening double door
17/18	B1.05	Entrance onto junior corridor from the back of the school – vision panel	Vision panel in door	By Sept 18	£200	Support given by staff if needed
17/18	B1.07	Entrance onto junior corridor from the back of the school – accessible door furniture	Contrasting door handles	By Sept 18	£150	Support given by staff if needed
17/18	B1.09	Entrance onto junior corridor from the back of the school – accessible height	Visual/tactile indicators	By Sept 18	£1200	Support given by staff if needed
17/18	B1.11	Entrance onto junior corridor from the back of the school – weather protection to entrance	Provide canopy	By Sept 18	£500	Ensure doors are open when people are outside. Security not compromised as gates remain locked
17/18	B1.14	Entrance onto junior corridor from the back of the school – sensor door for free pedestrian flow	Automatic doors fitted	By Sept 18	£2500	Support given by staff if needed
18/19	A2.04	Access gate – easy to grip/operate/distinguish	Paint entrance gates – easy to distinguish	By Sept 19	n/k	Support given by staff if needed
18/19	A3.06	Approach to school - free from hazards/obstructions	Tree overhanging – alternative route (<i>or remove tree</i>)	By Sept 19	n/k	Support given by staff if needed
18/19	A4.01	Staff car park - On site accessible parking bays	Provide accessible parking bay	By Sept 19	£1500	Currently no staff holding a blue badge.
18/19	A6.03	Reception large steps – uneven risers	Re-form steps and ensure consistent rise and going	By Sept 19	£5000	Support given by staff when identified as required
18/19	A5.05	External ramp – Year 4 or 5? classroom – Slip resistant	Ensure free from leaves and kept clean	By Sept 19	n/a	Ensure Paul includes ramps on daily check and sweeps when necessary
18/19	B3.17	Provision of accessible telephone/text phone	Accessible public telephone fitted with supplementary aids	By Sept 19	£200	Office staff to support stakeholders in using office telephone
18/19	A1.12	Resting/seating points on approach to school	Request seating on approach - through highways agency	By Sept 19	H.Agency quote	Contact highways to resolve and await quote